

Group resume

Source: *101 Ways to Make Meetings Active*, Mel Silberman, Jossey-Bass/Pfeiffer, 1999

This exercise is helpful for:

- Elevating group confidence and trust
- Allowing all members to share their strengths and expertise
- Identifying the strengths of the group
- Identifying what talents/skills/expertise can be added to the group to accomplish a goal or task



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- **Outside groups/organizations:** (Church, Grange, Scouts, professional organizations, etc.)



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- E. When time is called, ask each reporter to come to the front and using a marker and flipchart, record (in one or two word descriptions for each skill/experience, etc.), their answers for the group resume. As other groups come forward to report, there is no need to repeat answers by writing them out – only list unwritten answers.
- F. When all answers have been recorded, ask the group for their response to having so many diverse answers and experiences.



Group resume



Work in small groups (table rounds OR groups of 3-6).
Compose a group resume from the members in your group. You will then share your answers with the other groups.

- **Skills:** Public speaking, writing skills, organization, listening, persuasion, planning, building, creativity, artistic, analytical, etc.

- **Experiences:** Jobs, volunteering in other organizations, travel.

- **Knowledge and abilities learned/intrinsic to experiences:** (examples: teachers have patience, the ability to help people learn and know how they learn, bank tellers have good customer service skills and are good with numbers, etc.)



(over)

- **Outside groups/organizations:** (Church, Grange, Scouts, professional organizations, etc.)



- **Interests/hobbies:** You might be surprised at how handy these areas of expertise may be!

- **What skills/abilities is your group lacking** to be able to achieve your goal? What people outside your group (friends, people in other organizations that you are members of), have the skills to help you? (Promotion, writing, hospitality, etc.)



Group resume

Source: *101 Ways to Make Meetings Active*, Mel Silberman, Jossey-Bass/Pfeiffer, 1999

This exercise is helpful for:

- Elevating group confidence and trust
- Allowing all members to share their strengths and expertise
- Identifying the strengths of the group
- Identifying what talents/skills/expertise can be added to the group to accomplish a goal or task



Instructions:

- A. Divide group into teams of 3-6 members each (depending on number in total group).
- B. Tell members that they have a huge diversity of talent and experiences. One way to showcase the strengths and expertise of the group is to do a group resume.
- C. Give each group a copy of the group resume. Ask each group to appoint a recorder. Recorders will lead the discussion by asking questions from the group resume and will record the responses on the resume.
- D. Give the group 8-10 minutes for the exercise.
- E. When time is called, ask each reporter to come to the front and using a marker and flipchart, record (in one or two word descriptions for each skill/experience, etc.), their answers for the group resume. As other groups come forward to report, there is no need to repeat answers by writing them out – only list unwritten answers.
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