



2019 Franklin County Farm Bureau Scholarship

Sponsored by the Franklin County Farm Bureau, Inc.

Letter of Recommendation Guidance

Franklin County Farm Bureau appreciates your assistance with our application process. To ensure that the candidate meets the application requirements please ensure the following information is included in your letter of recommendation. We strongly encourage typed recommendations on letterhead when applicable.

Please include:

- Your full name and position/title (if applicable)
- Your contact information (email and phone number is preferred)
- The applicant's full name
- Your relationship to the candidate (employer, mentor, advisor, etc.)
- How long you have known the candidate
- Why you think the candidate would be an exemplary recipient of our scholarship

Once you have completed your recommendation, all materials should be submitted to:

- fcbscholarships@ofbf.org

As a reminder, all letters of recommendation must be submitted no later than **February 28, 2019**. The Scholarships Committee recommends that letters be submitted directly to The Committee via the provided email, however, we will accept submissions from the applicant.

If you are experiencing issues submitting your recommendation, please contact the Franklin County Farm Bureau Scholarship Committee via e-mail: fcbscholarships@ofbf.org

Thank you for supporting our exceptional candidates!

Sincerely,
The Scholarship Committee